



IOCC®

INTERNATIONAL
ORTHODOX CHRISTIAN
CHARITIES

SUMMER INTERNSHIP PROGRAM

International Orthodox Christian Charities (IOCC) is committed to providing training and experience to educate young people in the field of humanitarian work. IOCC offers summer internships to undergraduates and recent college graduates who are interested in learning about humanitarian work and disaster relief and recovery.

IOCC is offering an intern position for the summer of 2019 with the IOCC US Program in the area of disaster preparedness, response, and recovery and youth engagement in service learning.

US Program Internship 2019

The US Program intern will work in various places in the United States, including the US Field Office in Minneapolis. The intern will learn about and support all aspects of IOCC's work in the disaster cycle, including the administrative support of these functions, and will help plan and execute IOCC's annual Serv-X-Treme Youth Leadership Conference.

IOCC's US Program assists in multiple phases of the disaster cycle: preparedness, response, and recovery.

- Response teams assist in debris removal and clean-up, as well as with the delivery of emotional and spiritual care. IOCC Emergency Action Teams and Frontliners engage in this work.
- Recovery operations assist in rebuilding and repairing houses to allow homeowners to return to a clean and safe environment. Home Build Teams composed of IOCC volunteers deploy on week-long commitments for this work. Home Build Teams this summer will work in Texas and Florida.
- The IOCC Homefront engages in disaster preparedness at the parish level.

The Serv-X-Treme Youth Leadership Conference is designed for rising high-school seniors to engage in service learning with an Orthodox Christian foundation.

The US Program intern will be based in IOCC's US Program office in Minneapolis and will deploy throughout the internship to several sites in the US where IOCC has active projects.

Logistics

The US Program Intern will receive a small weekly stipend to cover incidental expenses. Housing will be provided by IOCC. Travel and meals will be covered while deployed at work sites.

Eligibility

Summer intern applicants must be undergraduates, recent college graduates, or graduate students. All applicants must be eligible to work in the United States without sponsorship.

Application Process

The application deadline is **May 10, 2019**. It is anticipated that interns will begin working in early June. Email all application materials to jobs@iocc.org. Incomplete applications will not be considered.



IOCC®

INTERNATIONAL
ORTHODOX CHRISTIAN
CHARITIES

INTERNSHIP APPLICATION

Personal Information

Last Name	First Name	Suffix	
Permanent Address	City	State	Zip
E-mail	Home Phone	Cell Phone	
Place of Birth	Are you a US citizen?	Date of Birth	
	<input type="checkbox"/> Yes <input type="checkbox"/> No (if No, specify country of citizenship):		

Educational Background

	School Name	City, State	Degree/Major	Years
High School				
College				
Graduate				
Other				

Dates Available

Please state the timeframe and length of time (preferably 10-12 weeks) you are available for the internship.

--

Additional Information

Describe why you're interested in an internship with IOCC.

Please describe what you believe to be your strongest attributes and any experiences that are relevant for IOCC's internship.

Please describe what you expect to gain from the internship.

Please describe any special interests, hobbies, affiliations, etc.

Please detail your technical proficiencies (MS Word, Excel, PowerPoint, Internet research, databases, etc.).

Have you ever been convicted of a crime?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
<i>If yes, explain number of convictions(s), date(s), and the nature of offense(s) leading to conviction(s):</i>		

I understand that this application is subject to review by the staff of International Orthodox Christian Charities (IOCC), and that background checks, interviews, and/or reference checks may be involved in this application process. I understand that all information provided in this application is accurate to the best of my knowledge, is confidential, and will be used by IOCC staff for screening purposes only. I further understand that as an intern, I cannot hold IOCC liable for any damages or personal injury sustained while en route, or on or about the site where I will be interning.

Signature: _____ Date: _____

Email all application materials to jobs@iocc.org before the deadline.

Incomplete applications will not be considered.

- Application
- Resume
- Cover letter
- Two letters of recommendation